

## **Minutes Friends of Witchampton Meeting**

15th September 2025 - 7.30pm

### **Present**

Sarah Edwards (Treasurer), Sophie Pollock (Secretary) Bryony Butcher, Sarah Graham, Luke Graham, Zoe Lear, Adam Lear, Sofia Garwood, Hayden Garwood

### **In Attendance**

Mrs Fairman, Mrs Jenkinson

### **Apologies**

Mandy Steele, Simone Cohen

### **Approval of AGM Minutes 2024**

Approved

### **Chairman's Report**

Hi all,

FUNDRAISING/DONATIONS....

As usual we spent the first term of the academic year focusing on Christmas events.

Our Christmas raffle was a huge success, being our main fundraiser of the year.

Thank you to everyone who gets involved in getting those prizes in and selling tickets!

A special thank you to Mandy Steele and Bryony Butcher who always go the extra mile with this event.

The Christmas Cake and Craft sale is always a jolly, festive event enjoyed by all.

Thank you to everyone who bakes cakes, plans crafts, runs a stall and gets involved in the general organisation.

Another popular Christmas fundraiser is our pocket money sale. The children love the opportunity to purchase little gifts.

This is organised by Millie Wilkie Stanley who spends the year keeping an eye out for bargains we can sell and takes the time to wrap gifts individually as "surprise gifts" for children to buy for their parents...thank you Millie.

Many thanks to Laura Collie for organising the Cauliflower Cards again last year.

Thank you to Steph Jevons for running a Christmas Wreath making workshop. This event is enjoyed by parents over a glass of mulled wine and a mince pie.

In February we had our annual "love and friendship " themed bake sale...thank you all you bakers for your contributions and those that work the stall.

Many thanks to Mr Tim Read , a local gentleman who donated money to our school for a music specific cause, requested by Mrs Jenkinson.

We're so grateful for the local community and their involvement in raising funds for our school and including us in local events.

We received a donation from a Soup Lunch event in the village and some of our parents donated prizes they could use in their raffle.

We were also involved in the Gilchrist Concert. Some of our children love to sing or play their instruments along with other local talent in this very special fund raising evening. We were also welcomed at the Witchampton Fete again this year for the third year running.

It's great to be involved with the community in this way.

A big thank you to Marc and Suzi Hayter who are always a big part in making these connections happen and to all the parents who helped.

The heat made it an exceptionally challenging day but our volunteers stayed positive and worked so hard.

Thanks to Sophie Pollock who actively encouraged the Asda Scheme, a very simple and effortless way to raise money.

Our textile recycling bin continues to fill up, raising money for the school with no effort required..please continue to use this.

FUNDS SPENT...

Thanks to fundraising efforts and kind donations we were able to enrich our children's educational experience.

Every year each class receives a Christmas budget. This is generally spent on resources for the class room/toys/books.

The whole school also benefited from a new mobile music sound system, used for the maypole dance at the fete and the village also made use of this for raffle announcements. It was lovely to be able to share this!

The PTA also helped with the makeover of the school nest - thank you to Hayley Fazey for your creative expertise and time. Storage shelves were also provided to put around the school to support inclusion for all pupils.

Each year group has enjoyed the benefits of various trips and visits throughout the year as they do each year with contributions from the PTA.

Thank you to everyone for all your time and hard work that helps to make these things possible.

Many thanks

Louisa Ambrose (Chair)

### **Treasurer's Report - 15<sup>th</sup> September 2025**

**Opening balance: 24<sup>th</sup> September 2024**

**£3995.66 plus float - £248.55 = £4244.21**

#### **Money in: £3219.94**

- Wreath workshop - **£231.22**
- Pocket money stall - **£137.95**
- Christmas raffle - **£895.00**
- Christmas craft stalls - **£171.24**
- Cauliflower cards - **£61.50**
- Valentines bake sale - **£134.80**
- Soup lunch donation - **£250.00**
- Asda scheme (parentkind) - **£81.02**
- Gilchrist concert - **£315.00**
- From Mr Read (to be spent on music) - **£200.00**
- Village fete stalls - **£268.41**
- Movie night (October 2024) - **£92.92**
- ? parent mail payment on 3.4.25 - **£26.23**
- Astra recycling - **£104.65**
- Village fete donation - **£250.00**

## **Money out: £2700.24**

- Parentkind (insurance) - **£115.00**
- Lottery registration and raffle tickets - **£92.00**
- Village hall hire for Christmas crafts - **£30.00**
- Movie night snacks - **£16.27**
- Easter eggs - **£76.30**
- Forest school set up - **£300.00**
- Class Christmas pressies - **£289.06**
- Class budgets:

Hedgies - **£288.33** (books, insect lore, toy trucks, paint block, storytelling workshop, mad science).

Badgers - **£511.11** (bits and bobs, Brownsea Island trip, Coach to Liberties Owl and Raptor centre, Ikea shelving, storytelling workshop, mad science).

Foxes - **£390.34** (Ikea shelving, Fresh air club, Coach to Marwell zoo, Story telling workshop, Mad science).

The story telling workshop and Mad science were split between the whole school.

- Music box (partially paid for from the donation from Mr Read) - **£315.83**
- Leavers' books - **£240.00**
- Pillows (money taken in cash from Petit cash) - **£36.00**

**Closing Balance:** 15<sup>th</sup> September 2025 - £4551.36 plus petit cash - £212.55 = **£4763.91**

## **Election / Resignation of Committee Members**

Resignations

Joint Chairperson – Louisa Ambrose

Resignation submitted to the committee via email:

Dear Friends Of Witchampton First School.

I am writing this email to officially resign from my position as Chair of The Friends Of Witchampton First School (PTA).

I have decided to resign due to my son moving on to Middle School in September.

I want to express my gratitude for the opportunity to serve the school as Chair of the PTA .It has been a very rewarding experience and a great learning curve for me,something I never thought I'd want to do.However with an enthusiastic, pro active team we achieved a lot together and had some really enjoyable times along the way.

I am especially grateful for Millie's shared wisdom and experience.

Thank you to all the parents that invested their time and efforts into fundraising for our school over the years.

Wishing all the best to those that will now be leading the team.

Many thanks

Louisa Ambrose.

Joint Chairperson – Margareta Wilkie-Stanley

Resignation to be submitted

### **Election of Committee Members / Trustees**

**Co-Chair** – Sarah Graham

Proposed – Sophie P

Seconded – Luke Graham

**Co-Chair** – Bryony Butcher

Proposed – Sophie P

Seconded – Sarah Graham

**Secretary** – Sophie Pollock

Proposed – Sarah Graham

Seconded – Bryony Butcher

**Treasurer** – Sarah Edwards

Proposed – Sophie P

Seconded – Bryony Butcher

**Charity Trustees**

Sarah Edwards, Sophie Pollock

Bryony Butcher & Sarah Graham to be added

**Financial Mandate**

Sarah Edwards, Luke Graham to be added

**Requests from teachers - Class allocated budgets**

Hedgehogs - £300

Year 1 - £300

Year 2 - £300

Year 3 - £300

Year 4 - £300

Christmas presents - to be reviewed at next meeting and discuss possibly increasing to £150 this year.

Last years as follows.....

Hedgehogs - £100

Badgers - £100

Foxes - £100

In addition a whole school budget to be discussed once Mrs Fairman has looked into what experiences will be beneficial for the whole school to enjoy.

Set up a spreadsheet to keep track of all the expenditure.

**Parent Tour Dates for Sept 25/26 starters**

- Tuesday 7th October - 9:15am - 10:15am
- Wednesday 8th October - 1:00pm - 2:00pm
- Tuesday 14th October - 2pm - 3pm
- Thursday 16th October - 9:30am - 10:30am

Sarah Graham to put out a message to current parents/ pta members for volunteers and cake donations.

Ideally 1-2 people on each day. A few donations of cookies, brownies, and easy to pick up cakes.

Flyers to be printed and put and shared amongst the wider community.

Poster images to be put up on Facebook pages. (eg. Wimborne community pages)

Dates are already up on School & PTA Facebook page

### **Fundraising - Autumn Term**

- **Wine and cheese night** - Friday 10th October - Bryony Butcher & Sarah Graham to volunteer help on the night. We need to spread the word of this event to school parents and the wider community.
- **Movie night** - Friday 17th October after school  
Sophie Pollock, Luke Graham and potentially Sofia Garwood to chaperone, movie needs to be decided and flyer made & printed (Bryony's expertise to be used for this)
- **Cauliflower cards** - to be sent out in book bags for October half term and to be back at school for the collection date 4th November.
- **Christmas Craft Fair** - (formally christmas coffee, cake & craft) to be a combined event this year - Friday 5th December after school in the village hall. Volunteers needed to run craft tables, sell cakes and presents.
- **The Grand Christmas Raffle** - Draw to be held at the Christmas fair event on Friday 5th December. Louisa sorting out the Licence.  
Bryony to design tickets and flyers of prizes. - Sophie P to speak will Kellie from little owls to see if it would be good idea to combine their christmas raffle with ours so not to clash and hopefully maximise more sales for both charities.  
***Kellie has agreed to this and more discussions to be had on how to split sales etc...***

Companies to be contacted for Christmas raffle prizes as soon as possible. This year we would like to make a few christmas hampers for prizes, we are going to ask parents of each class to donate an item of a particular colour to make up these hampers.

#### **Colours for each class**

**Hedgehogs** - Purple

**Badgers** - Gold

**Foxes** - Silver

- **Wreath Making** - Sophie to contact Steph Jevons to see if she is happy to run this event this year and to secure a date.  
***Steph can't run this workshop this year due to other commitments.  
Sophie is trying to find someone else to run this event.***
- **Santa & Snickers Reindeer** - Date to be confirmed to book Snickers, find santa and potentially get santa some fun transport to come to school on. Tractor being proposed.

### **Fundraising - Spring Term and Beyond**

- Love & Friendship bake sale
- Love & Friendship disco
- World book day
- Movie night
- Village fete
- Cake sales
- Open garden
- Gilcrist concert
- Summer fete

### **Other Fundraising**

- Clothes bank
- Easy fundraising
- Second hand uniform

### **AOB**

The friends of Witchampton would also like to say a massive thank you to Mr Fazey for hand making some beautiful movable fences, being used in the hedgehog & badger area. These are very much appreciated by a lot of pupils and staff.

### **Next PTA meeting**

Monday 17th November

7pm